



William D. Pratt School Council Meeting Minutes

March 18, 2026

1. **Special/Guest presentation** – Francis Hagan, Learning Leader for Grade 8, shared highlights across subject areas
 - In Math, teachers are emphasizing inclusive strategies that allow students to demonstrate their thinking in multiple ways (e.g., whiteboards and markers). An upcoming match competition (open to multiple grade levels) was also noted.
 - In Science, students are frequently using microscopes, with an upcoming sheep's eye dissection to support learning about vision; a June field trip focused on the local water system and flood-mitigation practices is also planned, supported in part by council-approved transportation funding.
 - Humanities learning is currently exploring factors that have shaped Japanese culture, including the study of cultural artifacts.
 - Outdoor Education experiences were highlighted, with several successful trips led by Mr. Auer, including a ski trip - many students' first - made possible with the support of parent volunteers and council. These experiences provide meaningful opportunities to extend learning beyond the classroom.
2. **Call to order** at 6:26 p.m. by Muhammad A. - Quorum verified
 - **Members** in attendance: Tammy S, Kate C, Lissa S, Laura O, Becky P, Muhammad A, Lindsay B, Carole W (online), Shelley R (online).
 - **Administration** in attendance: Patty Numan, Alena Black, Sasha Gardiner-Hadford
3. **Review**
 - **Agenda** – No changes or additions noted
 - **Approval of Minutes from Previous Meetings** – Becky motioned for approval. Tammy seconded; motion carried.
4. **Reports**
 - **Principal**
 - **Staffing update** – Beginning the week of March 30, Janice Richardson will assume the role of Acting Principal. The council extended sincere thanks to Patty Numan for her leadership and support of the WDP school community over the past seven months. Ms. Numan shared her appreciation for the overwhelmingly supportive and positive experience at WDP, highlighting the great students, parents, and school council, and describing the school as a truly family-oriented community where connections are built and support continues across grade levels. Ms. Richardson brings extensive experience in middle and high school settings and will be a significant asset to the school, particularly as she supports Ms. Black and Ms. Gardiner-Hadford in revising the school amidst upcoming changes.



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- **Parent engagement and budget**
 - Ms. Black provided a recap of the 2026 school engagement plan and invited parent feedback. School development plan actions align with the goals of wellbeing and learning excellence, which are measured in multiple ways.
 - The 2025–26 school budget of \$5.613M was reviewed, with approximately 75% allocated to staffing, based on an enrolment of 884 as of September 30, 2025 (initial projection was 925; current enrolment is 910). The 2026–27 budget is expected in April 2026.
 - School fees were discussed, with further conversation planned for April–May to explore how Council/Fundraising Society may help offset costs (e.g., courses, athletics, field trips, transportation). Families are directed to the CBE fees guide for details; a fee report for the prior year will be shared by November 30. Ms. Black outlined next steps, including summarizing feedback and meeting evaluation by April 15, sharing school results at the November 2026 council meeting, and posting the updated school development plan on the website by
- **Complexity** – Ms. Gardiner-Hadford provided an update on complexity supports. WDP has been approved for complexity funding, including a dedicated team to support inclusive instructional strategies and provide targeted assistance in higher-complexity classrooms. Staffing updates were shared, with selected staff supporting students who require additional assistance. It was noted that while two EA positions were initially anticipated, CBE has advised that EA allocations are still being finalized, with postings being thoughtfully timed to avoid disruption to classrooms as implementation is coordinated across 118 complexity-identified schools within CBE.
- **Upcoming events**
 - March 20: Non-Instructional Day
 - March 21-29: Spring Break
 - April 1: Fun Snack - Glamorgan Bakery
 - April 3: Stat Holiday
 - April 7: Picture Day (Gr 9)
 - April 15: School Council Meeting
 - April 22: Fun Lunch - Hot Dogs
 - April 22: PALS Visit (CSSI)
 - April 23: Royal Oak School Dance at Pratt
 - April 24: PD Day
 - April 28: Gr 6 Vaccinations
 - April 30: Mini Mav's Tournament



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- **Treasurer**

- Financial Report – Tammy reported that the current balance is approximately \$33,000. After accounting for existing commitments, the projected year-end balance is just under \$15,000; this does not include a buffer for the Colour Run. Detailed financial statements are attached.

- **Special Events**

- April 1: Fun Snack (Glamorgan Bakery) – reminder email sent; \$26 donated through this initiative; may be deferred in favour of Hot Dog lunches
- April 22: Fun Lunch (Hot Dogs) – hot dogs will also be offered to staff
- May 19: Stampede Pancake Breakfast
- June 19: Colour Run – a contingency buffer of up to \$2,000 was requested if needed. Motion by Kate; seconded by Lissa. Motion carried.
- TBD: JoOutLoud – student and parent presentations planned for December 2026/January 2027; multiple topic options available. Potential use of ASCA grant funding was noted.

- **Volunteer Coordinator**

- Sign up sheets for Stampede Pancake Breakfast and Colour Run coming soon

5. Council Executive

- **Community of School Councils (COSC)** Meeting dates for 2025-2026 school year: January 21, April 22 (date change) and June 10.
- **CBE Connections** <https://cbe.ab.ca/get-involved/school-councils/cbe-connections/Pages/default.aspx>

6. Standing Business

- None presented

7. New Business

- **Funding request(s)**: No new requests brought forward during meeting

8. Next meeting of WDP School Council – April 15, 2026

- Meeting adjourned at 7:38 p.m.

William D Pratt School Council
Statement of Cash Flows by School Year
September 1, 2025 - August 31, 2026
As at March 18th, 2026

Balance - September 1, 2025 **\$ 20,218.23**

Net inflows from EVENTS:

Fun Lunch		\$ 13,908.12
Revenue	\$ 34,245.17	
Expenses		
Vendor cost	\$ 17,638.48	
Misc Expenses	\$ 1,456.58	
Pay Pal Fees	\$ 1,241.99	
	\$ 20,337.05	\$ 13,908.12

Servery / Drama / Sports		\$ 891.10
Revenue	\$ 1,476.00	
Expenses		
Food	\$ 565.83	
Square Fees	\$ 19.07	
	\$ 584.90	\$ 891.10

Color Run		\$ 36.90
Revenue	\$ -	
Expenses		
Expenses	\$ (36.90)	
Pay Pal Fees	\$ -	
	\$ (36.90)	\$ 36.90

School Discretionary Emergency Fund		\$ 505.00
Other Revenue	\$ 505.00	
Expenses		
Other Expenses	\$ -	
	\$ -	\$ 505.00

\$ 15,366.47

Outflows:

Staff Appreciation	\$ 527.12	
School items *	\$ 2,080.37	
School Council Meeting Expenses	\$ 16.77	
Insurance	\$ -	
Photocopying	\$ -	
Bank Fees	\$ -	
Emergency Fund	\$ -	
Other	\$ -	
		\$ 2,624.25

Current year net inflows (outflows) **\$ 32,960.45**

Anticipated activity:

Volunteer Incentives / Appreciation	\$	500.00
Upcoming Fun Lunch Expenses	\$	7,958.58
Office Wish List Items	\$	209.49
Halloween Spirit Items - change to Winter	\$	500.00
Journals - Grade 5/6	\$	500.00
Pancake Breakfast	\$	1,106.73
Paper + Photocopying	\$	6,000.00
Staff Appreciation	\$	(27.12)
School Council Meeting Expenses	\$	83.23
Photocopying	\$	100.00
Bank Fees	\$	60.00
Grade 9	\$	500.00
Emergency Fund	\$	500.00
	\$	<u>17,990.91</u>

Anticipated Bank Balance**\$ 14,969.54**

* Terry Fox Supplies - Markers + Popsicle Sticks	55.63
* Office Wish List - Air Freshners + Snack Bags	25.20
* Welcome Back Table + Grade 5 Door - Tim Hortons	119.18
* Terry Fox Run Popsicles	57.26
* Candy Canes for Students	88.62
* Suckers for Grade 9 Immunizations	25.18
* Office Wish List - Always Teen Pads	51.72
* Dry Erase Markers	157.47
* Paul Davis Presentations - Thursday, February 19th	1,390.00
* Canada & Alberta Flags	96.52
* Office Wish List -	13.59