



Calgary Board of Education

Calgary Middle Level Schools Amateur Athletics

CONSTITUTION

(AMENDED – MAY 2023)



TABLE OF CONTENTS

Statement of Philosophy Page 3

ARTICLES

Article I – Name..... Page 4

Article II – Objectives..... Page 4

Article III – Approved Sports Page 5

- Process to include new sport..... Page 5
- Deletion of a Sport..... Page 5

Article IV – Membership Page 6

- School Membership Page 6
- Requirements of Member Schools Page 6
- Voting Members..... Page 7
- Termination of Member Schools Page 7
- Life Membership Page 8

Article V – Meetings Page 8

- Annual General Meeting Page 8
- Meeting of the Athletic Council Page 8
- Quorum Page 9

Article VI – CMLSAA Organizational Structure Page 9

- Board of Governors Page 9
- Executive Council..... Page 9
- Athletic Council Page 9
- Selection of the Athletic Council..... Page 9
- Division Chairs Page 9
- CMLSAA Organizational Flow Chart..... Page 10

Article VII – Duties of the Executive Council Page 11

- The President Page 11
- The Past – President..... Page 11
- The CBE Athletic Specialist Page 11
- The Secretary / Treasurer..... Page 11

Article VIII – Duties of the Athletic Council..... Page 12

- City Sport Chairpersons Page 12
- Awards Chair Page 13

Article IX – Duties of the Division Chairs Page 14

Article X – Standing Committees..... Page 14

Article XI – Code of Ethics Page 15

Article XII – Alteration of the Constitution Page 17

Article XIII – Plan of Finance..... Page 17

Article XIV – Annual Authorization Page 18

BY-LAWS

Eligibility -- By-Laws I – IV..... Page 19

Playing Rules -- By-Law V..... Page 22

Misconduct -- By-Law VI..... Page 22

Head Coach Designation (Volunteer Coaches) -- By-Law VII Page 24

Tie – Breaking -- By-Law VIII Page 24

Forfeiting -- By-Law IX..... Page 25

Seasons of play -- By-Law X..... Page 25

Jewellery -- By-Law XI..... Page 25

Altering By-Laws -- By – Law XII Page 26

APPENDICES

Appendix I – Resolving Disputes Page 27

Appendix II – Member Schools Page 28

CALGARY BOARD OF EDUCATION THE CALGARY MIDDLE LEVEL SCHOOLS AMATEUR ATHLETICS

CONSTITUTION

STATEMENT OF PHILOSOPHY

The Calgary Middle Level Schools Amateur Athletics believes that the interscholastic athletic program, as a recognized part of the school program, is educationally sound and will enhance the physical, mental, emotional and social development of young people.

The Calgary Middle Level Schools Amateur Athletics believes that participation in school sports should be enjoyable and fulfilling. Student athletes should be assured of experiencing positive competitive educational opportunities through meaningful playing time.

The Calgary Middle Level Schools Amateur Athletics will attempt to offer a balanced program of quality learning experiences.

The Principal's Association of Adolescent Learners supports extracurricular athletics and we want students to have the opportunity to participate in Divisional seasons of play after school hours whenever possible. Any tournaments in addition to the season of play should take place after regular school hours. (Rev June'15)

The Principal of the school accepts the responsibility to take an active leadership role in the Calgary Middle Level Schools Amateur Athletics program.

The Calgary Middle Level Schools Amateur Athletics believes that participation within the Association is a privilege. Within its athletic programs, the Association will attempt to provide opportunity for the appropriate development of athletics.

Through its program of sponsored activities, the Calgary Middle Level Schools Amateur Athletics shall consider interscholastic competition only to the Division level in those sports as sanctioned by the Calgary Middle Level Schools Amateur Athletics.

Through its program of sponsored activities, the Calgary Middle Level Schools Amateur Athletics shall co-operate with other sports governing bodies in the best interests of the students.

Article I **Name**

- A) The name of this organization shall be **THE CALGARY MIDDLE LEVEL SCHOOLS AMATEUR ATHLETICS**, hereinafter called the Association.
- B) The Executive Council consists of the President, Past-President, CBE Athletic Specialist and the Secretary / Treasurer
- C) The Athletic Council consists of the members of the Executive Council, City Chairpersons, Awards Chair and any others as decided by the Board of Governors.

Article II **Objectives**

The objectives of this Association shall be:

- A) To promote the physical, mental, emotional and social growth of all student athletes by emphasizing the interscholastic program as a complimentary school program.
- B) To ensure a balance of team and individual activities through established season's of play.
- C) To provide equity in the activities offered for boys and girls.
- D) To establish sport specific divisions to accommodate the unique, and changing needs of student athletes and schools.
- E) To formulate and maintain policies and regulations for interscholastic competitions approved by the Association.
- F) To promote the qualities of leadership, athletic skills and attitudes of good sportsmanship by all participants and spectators.

Article III Approved Sports

Shall be as follows:

- Soccer
- Volleyball
- Basketball
- Badminton
- Wrestling
- Track and Field
- Cross Country

- A) In order to include a new sport in the CMLSAA as sanctioned, a committee of four, each representing a different school must present a proposal to run a pilot year in the sport, to the Annual General Meeting of the CMLSAA to be circulated one month prior to the meeting to all member schools.
- 1) The proposal must include:
 - Names of the four committee members and the schools they represent
 - A schedule of at least two competitive exhibition events in that activity
 - Plans for two separate in-service opportunities to be run in the pilot year
 - 2) Intent to participate forms to be sent to schools prior to the Annual General Meeting must indicate a 35% involvement of member schools for the sport to be given sanction; the number to be indicated at the meeting.
 - 3) Up to \$200.00 be provided in the pilot year of a proposed new sport of the CMLSAA, to cover necessary costs.

Deletion of Sports

- A) The status of all activities will be reviewed on a continual basis, and an activity shall be considered for deletion (not sanctioned) if less than 35% of member schools choose to participate for two consecutive years.
- 1) A percentage of schools participating will be included within the City Sport Chairs Report at the AGM.
 - 2) The following process will be used to delete a sport.
 - a) If the sport has not had two consecutive years of participation at the 35% participation level or above it may be brought forward at the AGM to be considered for deletion.
 - b) A member may make a motion with a seconder to delete the sport.
 - c) Discussion will occur and a vote will be taken to accept or reject the motion brought forward.

Article IV Membership

Member Schools

- A) Middle school, Junior High Schools serving 6th, 7th, 8th, or 9th grade students and High School with grade 9 students under the jurisdiction of the Calgary Board of Education shall be eligible for membership in the Association.

School Membership

- A) The Principal and Assistant Principal, or Vice Principal (Administrators)
- B) All staff members who have Physical Education duties and or coaching duties of sanctioned competition, or Sport Chair position, or a Division Chair position.
- C) Calgary Board of Education Representative
 - 1) The Athletic Specialist(s) for School, Student and Parent Services.
 - 2) The Secretary Treasurer

*These roles may both be held by the Athletic Specialist

Requirements of the Member Schools for any given year

Requirements of the Member Schools within a three year period

With regards to all CMLSAA interschool play (including tournaments a school hosts), that the principal of the host school (this will cover the school that is hosting their tournament in another school due to gymnasium deficiencies) will take the necessary steps to ensure that there is an administrator (principal, assistant principal, and/or learning leader) in the building for all interschool athletic events for the duration of each athletic event for all sports of the year. (Rev June '12)

- A) Send a school representative to the Sport Organizational Meetings.
 - 1. Schools that intend on participating within a sport must send a representative to the Sport Organizational Meeting.
 - 2. Schools that fail to attend the meeting will receive sanctions as follows:
 - a. the first missed meeting in a three year period will receive a warning by the athletic specialist and will be required to participate fully in the organizing and running of the season of play
 - b. on the second missed meeting, the Principal and Athletics Organizer for the school, will meet with the athletic specialist and the president within two work days, if they wish to participate in the sport season and will be required to participate fully in the organizing and running of the season of play
 - c. on the third missed meeting, the Principal will meet with their director, the athletic specialist, the president, if they wish to participate in the sport season and will be required to participate fully in the organizing and running of the season of play.
 - d. on the fourth missed meeting, they will not be allowed to participate in the sport season

- B) Send a school Administrator and a Physical Education teacher or a Teacher with coaching duties to the Annual General Meeting.
- C) Send a school Administrator and a Physical Education teacher or a Teacher with coaching duties of each school to the any special meeting as called by the Executive Council.
- D) Following the Safety Guidelines for Secondary School Interschool Athletics in Alberta.
 - a) Exception is in volleyball – where it states all volleyball standards “should” be padded – CMLSAA will follow that referee stands and volleyball posts MUST be padded.

VOTING MEMBERS

- A) The voting members of the Board of Governors shall be:
 - 1) One Administrator of each school holding membership in the Association.
 - 2) One Physical Education teacher or a Teacher with coaching duties of each school holding membership in the Association.
- B) Voting at the Annual General Meeting
 - 1. Each school has a right to two voters at the Annual General Meeting. One must be a School Administrator, and the other voter must be a member of the Physical Education staff or a Teacher with coaching duties. The voters must be declared at the start of the meeting. No proxy votes shall be allowed.
 - 2. The President shall vote only in case of a tie vote. In the absence of the President, the Past - President will assume their duties.
- C) Voting at the Sport Organizational Meeting
 - 1. Each member school that intends on participating within a sport may have 1 vote at the Sport Organizational Meeting. That person may be a School Administrator, or a member of the Physical Education staff, or a Teacher with coaching duties. No proxy votes shall be allowed.

Termination of Membership

- A) Member schools and individual members shall remain members for the given year until their membership is terminated in accordance with these by-laws:
- B) Members may voluntarily withdraw from the Association by submitting a written notice of their intention to resign membership to the Executive Council; and,
- C) The Executive Council is empowered to terminate the membership of any member where the continuing membership of that member is not in the best interests of the Association.

Life Membership

- A) Life Membership in the Association may be conferred only upon a former member of the Calgary Middle Level Schools Amateur Athletics providing that member has:
 - 1. Given meritorious service to the Association extending over a considerable time, and
 - 2. Retired from teaching service in the CBE, or no longer associated with a Member School
 - 3. Such persons shall be nominated and seconded by members of the Athletic Council
- B) Nominations for Life Membership will be confirmed at an Executive Council Meeting and voted on by Board of Governors.

Article V Meetings

Annual General Meeting of the Association Board of Governors (AGM)

- A) The AGM of the Association shall be held on-or-about June 1 of each year;
- B) The Meeting and the agenda will be announced at least 7 days prior to the meeting date.
- C) Members may request that certain matters be place on the agenda of a meeting by giving the President and the Calgary Board of Education Athletic Specialist thirty days written notice.
- D) All Member schools are required to have at least 1 representative in attendance.
 - 1) Schools unable to attend need to give prior notice to CBE Athletic Specialist's office (Secretary Treasurer)

Meetings of the Athletic Council

- A) The Athletic Council shall meet twice a year at the call of the President. (Fall and Spring). The Spring meeting will be held at least 1 week prior to the AGM. Extra-ordinary meetings would be called by the President or the Calgary Board of Education Athletic Specialist.

Members of the Athletic Council are required to attend these meetings.

Quorum

Fifty per cent (50%) plus one of those entitled to vote shall constitute a quorum.

ARTICLE VI CMLSAA Organizational Structure

Board of Governors

- A) The Board of Governors of the Association shall consist of: two representative from each Member school (one teacher representing athletics and one administrator) , and members of the Athletic Council-

Executive Council

- A) The Executive Council shall consist of the President, Past President and Vice President.

Athletic Council

- A) The Athletic Council will consist of: The President, The Past President, The City Sport Chairs, Awards Chair, and the Calgary Board of Education Athletic Specialist and any other chairs as deemed appropriate to the Athletic Council.

Selection of Athletic Council

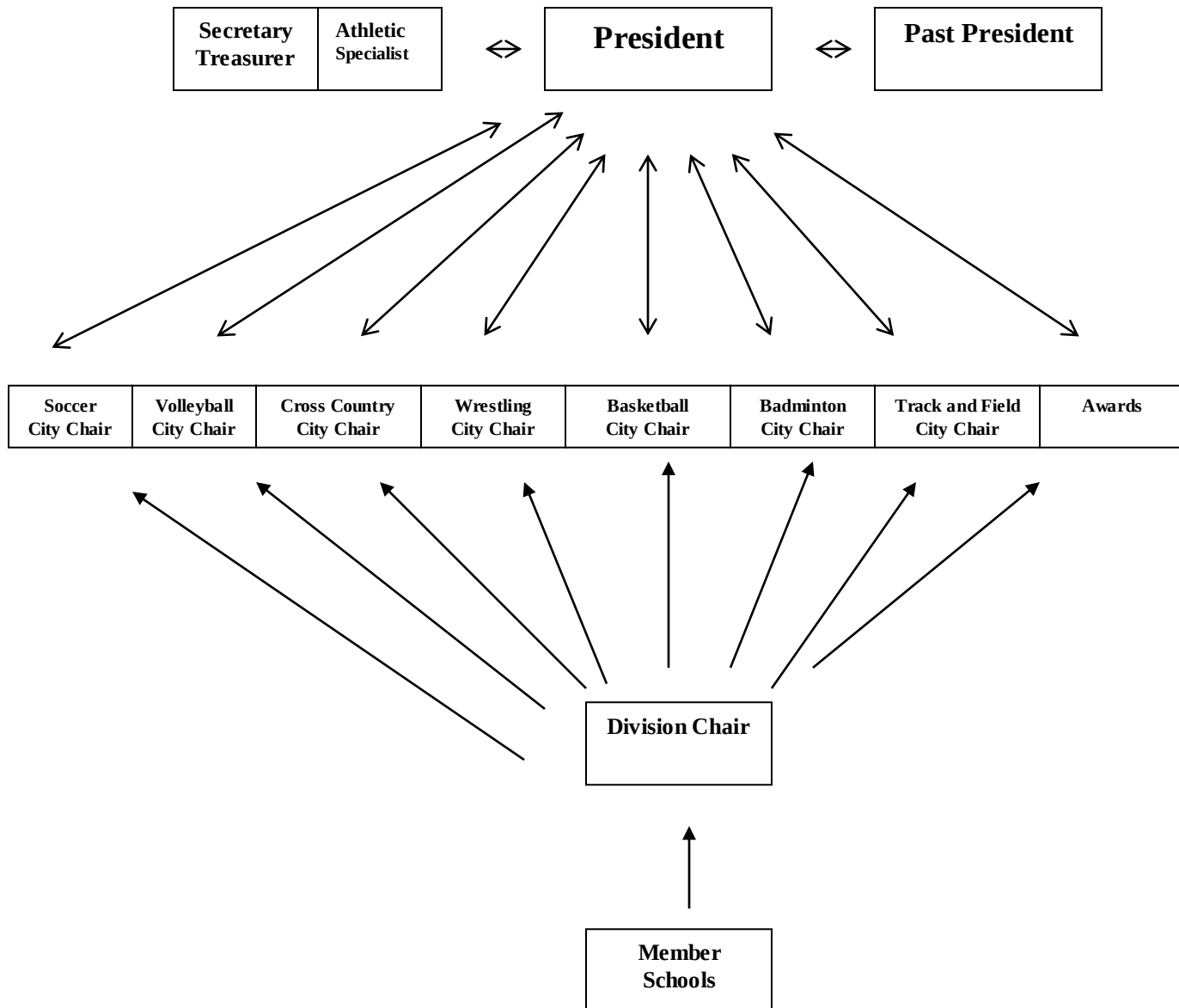
A slate of officers for all Athletic Council positions shall be prepared by the present Athletic Committee at the Spring Meeting prior to the AGM to be presented to the Board of Governors at the AGM for approval.

- 1) President, Past President
 - The term of office for President and Past President shall be for a 2 year term. These people will come from the Principal's Association for Adolescent Learners.
- 2) The CBE Athletic Specialist
- 3) City Sport Chair(s)
 - Nominated and approved at the AGM to serve for one-year term.
- 4) Awards Chair,
 - Nominated and approved at the AGM to serve for one-year term.

Division Chair(s)

The Division Chair(s) will be determined at the Sport Organizational Meeting.

CMLSAA Organizational Flow Chart



ARTICLE VII **Duties of the Executive Council**

The Executive Council members shall have the following duties:

- A) The President
 - 1) Shall serve as the Athletic Specialist member to the Principals Association for Adolescent Learners from the Association. The President shall perform the functions usually pertaining to that office. The disposition of **urgent matters** by the President shall be accepted, pending the action of the Executive Council.

- B) The Past-President
 - 1) Will assume the duties of the President in the case when the President is absent. In this case the disposition of **urgent matters** by the Past-President shall be accepted, pending the action of the Executive Council

 - 2) Shall organize and Chair the committee responsible for nominations and selections of the Lifetime Achievement Award

- C) The CBE Athletic Specialist
 - 1) This person is appointed through the office of the Chief Superintendent of the Calgary Board of Education, and shall liaise with School, Student, and Parent Services. Shall attend all meetings of the Association and keep accurate minutes.

 - 2) Shall perform the functions usually pertaining to meetings of the Executive Council and Athletic Council. The disposition of **urgent matters** by the Athletic Specialist shall be accepted, pending the action of the Executive Council. Will guide the Association on matters ensuring the Association is functioning within CBE policies, regulations and philosophies.

- D) The Secretary/Treasurer
 - 1) This role may be taken by the CBE Athletic Specialist

 - 2) Shall have charge and custody of all books and records, and of the seal of the Association, which seal whenever used shall be authenticated by the signature Board Athletic Specialist;
 - a) In the case of the inability of either to act, the signature of the President will suffice;
 - b) In the case of the absence of the Board Athletic Specialist, duties shall be discharged by such officer as may be appointed by the office of the Chief Superintendent with counsel from the President of the Association.
 - c) shall have charge of all the correspondence of the Association and be under the direction of the Board Athletic Specialist, and the Executive Council.

- d) The Secretary-Treasurer shall have custody of all monies, and shall disburse the same upon order of the Executive Council.

ARTICLE VIII **Duties of the Athletic Council**

The Athletic Council is composed of the Executive Council and

- A) City Chairpersons
 - 1) Each particular sport shall be represented by a City Chairperson(s) who shall report to the Executive Council as required.
 - 2) Each City Chair(s) shall have the following responsibilities:
 - Shall hold an organizational meeting at least two weeks prior to the opening date of the schedule for its sport.
 - Chair the Sport Organization Meeting.
 - Prepare and circulate the agenda at least one week prior to the Sport Organizational Meeting, including the proposed divisional structure.
 - Motions must be submitted to the City Sport Chair(s) at least 3 weeks prior to the Sport Organizational meeting.
 - Ensure proper attendance at the Sport Organizational Meeting is taken.
 - Ensure a majority vote of all eligible members on all issues and motions at the Sport Organizational Meetings, as published in the circulated agenda.
 - Attend the Scheduling Committee meeting to provide input into the proposed schedule for the following year.
 - Provide schedules to accommodate a variety of league and playoff structures.
 - Ensure there is a Division Chair(s) for each division to develop the schedule of matches in accordance with the timeline and competition days provided by the Scheduling Committee.
 - Make decisions regarding matters for their sport pertaining to the rules and regulations of each sport section.
 - Matters over and above the rules and regulations, for example suspensions or eligibility, are forwarded to the Executive Council.

- Submit a written report summarizing divisional play and concerns at least 1 week prior to the AGM. This report may include any motions to be addressed at the AGM.
- Work in conjunction with the Awards Chair.
- Each City Chair(s) must attend the following meetings:
 - 1) Scheduling meeting (This may also be included in the Spring Athletic Council Meeting)
 - 2) Athletic Council Meeting (Fall/Spring)
 - 3) Annual General Meeting (Spring)
 - 4) Others as called by members of the Executive
- Supply Division Chairs with league rules on a yearly basis
- In the event of a tie vote or conflict at the Sport Organizational Meeting the appropriate City Chair(s) shall make a final decision. The City Chair(s) may not sway a decision when in conflict. In the case of conflict the City Chair(s) must take the issue to the Executive Council.
- Other duties as required

B) Awards Chair

- The role as an awards person is the order, organize and distribute ribbons to the chairmen of each sport recognized under the CMLSAA. Also, to order any additional plaques and medals for additional achievements (ie. The Lifetime Achievement Award) At the end of the year it is the awards person responsibility to make sure each school is getting a banner that recognized their divisional championship that they received that year. Finally you are responsible to be a represent at all the CMLSAA meetings and anything that the board organizes

C) Other as decide by the Board of Governors

ARTICLE IX **Duties of the Division Chairs**

- 1) These positions will be filled at the Sport Organizational Meeting.
- 2) A Division Chair will be required for each division.
- 3) The Division Chair reports directly to the City Sport Chair, and should consult with the City Sport Chairs on urgent matters within their division.
- 4) The Division Chair responsibilities may include:
 - Organizing the season of play for division, respecting the season of play for the sport as set out by the executive.
 - Publish season of play to the division schools.
 - Keep and record all results for the season of play.
 - Refer to the City Sport Chair when urgent matters arise. The City Sport Chair will make rulings when decisions are required on urgent matters. The decision can be appealed to the President.
 - When a conflict arises and the Chair's school is involved, the Division Chair will refer the matter to the City Sport Chair for a decision. If the City Chair's school is involved they will refer the matter to the President.
 - Compile a report for the City Sport Chair at the end of the season. This should include Division Champions, Runner - ups and any issues that arose.

ARTICLE X **STANDING COMMITTEES**

The operation of the Association shall be aided by standing committees. The members of the standing Committees shall be appointed by the Executive Council. These committees shall be:

- A) Constitution Committee - This committee shall facilitate the amendment of the constitution as required.
- B) Awards
- C) Others as required
 - 1) Standing Committee meetings will be held as required.
 - 2) Other general meetings of the Association may be called at the discretion of the President.

ARTICLE XI Code of Ethics

1. Preamble

The statement of philosophy included in the Constitution and By-laws of the CMLSAA indicates clearly what member schools have agreed to be the purposes of the Association. There is agreement that the athletic program is an important part of the total school program; that it is educationally sound; that it enhances the physical, mental, emotional and social development of student athletes. Association schools agree to plan a balanced program of qualified learning experiences under the active leadership of the school principal. There is consensus that student participation in the interscholastic athletic program is a privilege and not a right. The statement of philosophy provides a vision of what member schools desire to achieve through their participation in the interscholastic athletic program.

In the planning and implementation of the program all decisions must reflect the spirit and intent of the philosophy of the Association. Administrators and coaches must protect the program from the prevailing tendencies of well-meaning groups and individuals who may be motivated by attitudes which often are not in harmony with the goals and objectives of the Association.

At the heart of all decisions is the safety and what is in the best interests to promote a positive sporting experience for the student athletes of the Calgary Board of Education.

2. Purpose

The Code of Ethics of the Calgary Middle Level Schools Amateur Athletics has been developed at the request of member schools to protect and promote the best interests of the students, coaches and administrators who participate in the approved sports of the Association. **Its primary purpose is to provide standards to guide the conduct of coaches (teachers and non-teachers) and administrators involved in all programs of the Association.** The articles of the Code will distinguish ethical and approved professional practices from those practices which are detrimental and harmful. The success of the principles enunciated in the Code will be determined by the degree to which coaches, teachers and administrators have empathy for each other in the conduct of Association affairs and in student competitions. The application of the articles of the Code of Ethics will be consistent with the provisions of the Code of Professional Conduct of the Alberta Teachers' Association.

3. Articles of the Code of Ethics

The Code stipulates minimum standards of professional conduct of members (coaches and administrators) but is not an exhaustive list of such standards. Any member (coach or administrator) who is alleged to have violated the standards of the Association may be subject to a charge of unethical behaviour under the discipline by-laws of the Alberta Teachers' Association.

- a) A member shall conduct oneself in a manner which maintains the principles, integrity and dignity of the Association;

- b) A member shall conduct oneself in a manner which respects the dignity and rights of all persons;
- c) A member shall not place the value of a win above that of instilling the highest desirable ideals and character traits in the students;
- d) A member shall not circumvent rules designed to protect a student or school;
- e) A member who wishes to discuss a difference of opinion with a colleague or game official shall do so with discretion, preferably in private, and never with the media;
- f) Members and non-teacher volunteers shall be exemplary in their conduct and shall model appropriate behaviour for students, including exchanging greetings with rival coaches; demonstrating a controlled and undemonstrative attitude toward referees and other officials; treating students with dignity and respect;
- g) A member shall not use competitive level differences between divisions to the detriment of another member school when dealing with students or the general public;
- h) A member, in discussing the advantages of attendance at one's school, shall confine statements to a forthright presentation of facts and shall refrain from making statements concerning other schools which imply an inability of the other schools to meet the student's academic or athletic needs;
- i) A member shall not make a commitment of any kind to a prospective student which the member does not have the authority to fulfil;
- j) A member shall not discuss with a prospective student any matters related to the waiving of fees, including registration fees, text and course fees, or equipment and uniform fees. (Schools may waive fees for students that are in financial need)
- k) A member who accepts a designation from a national, provincial or university/college sponsored team shall be aware of the potential for a conflict of interest in one's ethical responsibilities to the Association;
- l) A member shall not initiate a discussion of one's athletic program with any student who is registered in, or has pre-registered to attend, another member school;
- m) A member is responsible for knowing the rules and regulations of the Association prior to accepting a position of trust with students;
- n) A member shall assume that all colleagues intend to follow articles of the Code. If evidence to the contrary exists, members are morally responsible to bring that evidence forward through the prescribed channels; and,
- o) A member is also subject to the provisions of the Code of Professional Conduct of the Alberta Teachers' Association with respect to relations with students, school authorities, colleagues, and the teaching profession.

4. Enforcement

In instances where the Code appears insufficient to govern the behaviour of individuals, the Executive Council will investigate any and all alleged violations brought to its attention. The procedures shall be as follows:

- a) The person alleged to have acted contrary to the Code of Ethics shall be contacted by the member or game official who has identified the offence and shall be advised that the Calgary Board of Education Athletic Specialist will be notified of the incident in writing with copies of the report sent to the alleged offender, to the school administrators concerned and to the President of the Association;

- b) The Executive Council would investigate the incident, unless it is a automatic suspension due to being removed from a game, and may call a disciplinary committee together which could include:
 - i) Principals(s) of the school(s) involved
 - ii) City Chair of that particular sport
- c) The alleged offender and Administration from the school may be required to appear before the disciplinary committee;
- d) The decision regarding any outcomes from the investigation would be delivered in writing by the Calgary Board of Education Athletic Specialist to the alleged offender, their administration and the president. This decision would clearly identify the offence, the discipline and timeline involved;
- e) The outcomes for Code of Ethics violations shall be: dismissal of the incident, corrective measures, reprimand of the individual(s), game suspensions, season suspensions, and/or removal from the program;
- f) The entire proceedings are to be kept confidential;
- g) The decision of the Committee will be final; and,
- h) The record of the decision would be made available to the committee members. A final record of the whole proceedings would be kept by the Calgary Board of Education Athletic Specialist in a confidential file.

ARTICLE XII ALTERATION OF THE CONSTITUTION

- This Constitution may be altered or amended by a two-thirds majority vote of the Voting Members present at the Annual General Meeting in June.
- Notice of motion to alter or amend the Constitution shall be given in writing to the Secretary-Treasurer at least 30 days before the AGM at which such motion is to be considered. The Secretary-Treasurer must advise all member schools and Executive Members at least two weeks before the Annual General Meeting at which such change is to be considered.

ARTICLE XIII PLAN OF FINANCE

The Secretary-Treasurer of the Association, working through Calgary Board of Education grants, a school assessment, shall pay the operating costs of activities under the jurisdiction of the Association, as determined by the Executive Council. Student fee will be determined by the PAALs and will be levied at an amount per eligible student (Grades 6 – 9), per school year.

ARTICLE XIV ANNUAL AUTHORIZATION

Students participating in any sport under the control of the Voting Members must have returned their Annual Authorization Forms before being allowed to participate. This needs to be completed for the entire season of play. (This includes try-outs, and tournaments)

BY LAWS

ELIGIBILITY

BY-LAW I

Any grade 6, 7, 8 or 9 student registered and in regular attendance at a CMLSAA school under the jurisdiction of the Calgary Board of Education is eligible to participate in activities approved by the Association. The Principal of the member school is responsible for ensuring that all athletes participating in Association sanctioned sports are eligible, and can safely participate at that level.

BY-LAW II

Notwithstanding By-Law I, it must be in the best interests of the student and of the school for the student to participate in Association approved activities.

In order for an athlete on the team roster to be eligible to play in playoff games, they must have played in at least one regular season game. (Rev June '12)

- A) All athletes dressed for competition must play a meaningful portion of the game. A team that does not comply will forfeit the game.
- B) In unequal contests, the belief in fair play employed by coaches that inhibits the running up of the score. In the event that a coach feels that fair play has not been employed by the opposing coach. The affected coach should see procedures for resolving disputes.
- C) Classifications

For league play and playoffs, competitors may compete at only one level of competition for each sport during the year. For example, a player on the junior team may not play up on the senior team. The classification of a student will be determined as soon as he/she plays their first league game.

In the event a senior athletic team does not have enough students to compete, thus having no choice but to forfeit, the senior team is permitted to activate an "Emergency Call Up" of a student athlete(s) from their junior team.

Parameters around Emergency Call-Up:

- must happen within 24 hours of a game to be considered an emergency
- Emergency Call Up (ECU) is not intended for a team to have substitutions during a game

- a specific student is only permitted to be an ECU once during the regular season
- ECU's form must be completed and emailed to City Chair(s) before the game commences
- ECU are not permitted during playoffs

Emergency Replacement(s) can be requested if an "Emergency Call Up" from the junior team is unsuccessful and the situation where absenteeism or other commitments leave a team without enough players to field a team. Junior athletic teams may also activate Emergency Replacements when they do not have enough players to compete. Coaches may then approach students not on a athletic team from the appropriate grades to be Emergency Replacements. In these situations, remember to ensure the Duty of Care procedures are followed.

1. Soccer (for both boys and girls)

Junior - Grade 6, 7 or 8
Senior - Grade 6, 7, 8 or 9

2. Volleyball (for both boys and girls)

Junior - Grade 6, 7 or 8
Senior Grade 6, 7, 8 or 9

3. Basketball (for both boys and girls)

Junior - Grade 6, 7 or 8
Senior - Grade 6, 7, 8 or 9

4. Badminton (for both boys and girls)

Those students participating in badminton will compete in classifications determined by the coaches. The specific classification and requirements will be defined at the badminton Organizational Meeting. At the discretion of the City Sport Chair with consultation of participating member schools, schools will be placed into appropriate divisions.

Types of divisions:

- 1) Single Team – Grades 6, 7, 8, 9
- 2) Two Teams
 - a) Novice – 6, 7, 8
 - b) Senior – 6, 7, 8, 9
- 3) Three Team
 - a) Novice – 6, 7
 - b) Intermediate – 6, 7, 8
 - c) Senior – 6, 7, 8, 9

****Club players will play up 1 level from their grade indication. In the case where the player cannot move up they will play against their grade appropriate players.**

5. Wrestling (for boys and girls)

Novice - Grade 6, 7, or 8's who have not wrestled previously.

Senior - Grade 8, 9 who have wrestled previously or any wrestler involved with club play.

6. Track and Field (for both boys and girls)

Junior Varsity – Under 12 years of age on January 1 of the current school year (September – June)

Junior - Under 13 years of age on January 1 of the current school year (September - June)

Intermediate - Under 14 years of age on January 1 of the current school year (September - June)

Senior - All other competitors

7. Cross-Country (for both boys and girls)

Junior - Under 13 years of age on January 1 of the current school year (September - June)

Intermediate - Under 14 years of age on January 1 of the current school year (September - June)

Senior - All other competitors

BY-LAW III

In accordance with the Canadian Charter of Rights and Freedoms, Alberta Human Rights Act and the Alberta School Act the CMLSAA prohibits discrimination on the basis of sexual orientation, gender identity, and gender expression. The CMLSAA believes that all volunteers, staff and students, regardless of sexual orientation, gender identity and gender expression, should have the opportunity to participate (Player, coach or team manager) in CMLSAA activities in a safe, respectful, inclusive and nonjudgmental environment. Students shall be able to participate according to the gender they identify with.

The CMLSAA has both male and female divisions in all sports, and therefore where possible, students shall play for the team in which gender

they identify with (those who identify being a male, shall try out for the boys teams and those who identify as female shall tryout for the girls teams). In the situation where the player feels the competition level is not high enough in the gender division they identify with, their option is to seek more competitive leagues outside of the school setting.

In the situation where a school does not have sufficient numbers to form a specific gender team, either male or female, the principal or designate can contact other schools to secure spots if they are available. This would require support by the principals of both schools. Parents/guardians would also need to be supportive and would be required to transport the player to the other school(s) for games and practices.

If the school is unable to locate another school, or at the discretion of the principal, the player may try out for the opposite gender team as long as the following criteria are met to the satisfaction of the principal:

1. Parents/guardians of the player must support this as an option.
2. It must be deemed safe for the player and those around them in order for them to try out.
3. There must be sufficient same gender supervision for the team, in order for the player to try out.
4. There must be sufficient change room facilities, where necessary.

BY-LAW IV

All questions regarding eligibility of players as herein provided must be referred to the CBE Athletic Specialist and President for a decision and should the eligibility of a student(s) be challenged, such challenge must be presented by the member school, in writing, to the members of the Executive Council.

PLAYING RULES

BY-LAW V

The playing rules governing all sports under the control of the Association shall be those proposed by the City Sport Chair and approved by the members at the annual sport meeting.

MISCONDUCT

BY-LAW VI

- A) Competitor(s), coach (es) and team(s) guilty of misconduct either before, during or after a match must be reported to the Division Chair and City Chair who will make an decision to deal with the difficulty or refer it to the Executive Council by forwarding it to the Calgary Board of Education Athletic Specialist in writing, within 2 school days.

- B) The Executive Council shall have the authority to suspend the competitor(s), coach(es) or team(s) guilty of misconduct.
- C) During any game/match under the jurisdiction of the Calgary Middle Level School Athletic Association, if the referee deems the general conduct of the game/match/or the discipline of the players and/or coaches to be unsatisfactory, the referee may stop the game/match and hold an immediate conference with the coaches of the teams involved. The referee's efforts, through the coaches, to elevate the play to sportsman-like standards must be upheld; failing which the referee shall ask the player(s) and / or coach(es) to leave the game site / sporting venue immediately. Failing this, the referee could declare the game/match "ended." These matters shall be referred to the Executive Council, through the CBE Athletic Specialist, to be dealt with.
- D) Where spectators are deemed by the referee to be affecting the general conduct of the game, the referee shall hold an immediate conference with the coaches involved and administrators or designates present and, through the school-based personnel, elevate the conduct of spectators to sportsman-like standards. Spectators who refuse to accept the requests of the school-based personnel shall be asked to leave the game site / sporting venue immediately. Failing this, the referee could declare the game/match "ended." These matters shall be referred to the Executive Council, through the CBE Athletic Specialist, to be dealt with.
- E) A Coach that has been ejected from a game will receive an automatic 1 game suspension. This will be served during the teams' next game.
 - 1) In the event that a Coach is ejected from a game and the team does not have an Assistant Coach who is a member of the staff of the member school, the game will be stopped and the team will forfeit the game immediately. A team may not continue to play with only a volunteer coach on the bench.
 - 2) The Coach that has been ejected will not be allowed to participate with the team during the suspended game.
- F) A player that has been ejected from a game will receive an automatic 1 game suspension. To be served at the teams' next game.
- G) The official who ejects a player or a coach from a game will be asked to submit a written report to the CBE Athletics Specialist outlining the circumstances of an ejection.

- H) Suspensions may be appealed by the Member school's Administrator to the Executive Council through the Athletic Specialist in writing within 2 school days after the suspension being levied.
- I) Any future suspensions involving prior suspensions may be investigated by the Executive.
- J) The Executive will inform City Sports Chairs of any decisions affecting their sports

HEAD COACH DESIGNATION (VOLUNTEER COACHES)

BY-LAW VII

- A) It shall be the Coach's duty to abide by the Constitution and when there is any doubt on a ruling concerning the Constitution, he/she must apply to the City Sport Chair for an interpretation.
- B) Assistant/Volunteer coaches may be used.
- C) If case of a volunteer coach being used:
 - A Teacher Designate from the participating school must attend all practices, games and team functions.
 - There must be a teacher designate from the participating school in attendance for the game and game related activities to begin. If no teacher designate is present, the game is forfeited to the other team.
 - The teacher designate must be on the team bench during the competition

TIEBREAKING

BY-LAW VIII

- A) Should any two or more teams tie for any but the last play-off position, their final placement is to be decided by the best win/loss record in the games in which these teams competed against each other.
- B) Should a tie still remain, then their final placement is to be decided by the total points against of the game or games in which those teams competed against each other.
- C) Should a tie still remain then the total points (against) of all teams finishing in the play-offs shall be computed leaving out only those

game scores with scores with teams that have failed to make the play-offs.

- D) Should a tie still remain then those two teams shall take part in a sudden death elimination game to decide their final placements. The time and location of such a game is to be left to the discretion of the Division Chair involved.

FORFEITING

BY-LAW IX In the event of one team defaulting a match in a team sport, their opponents shall be awarded a win, and the team defaulting shall be reported to the Division Chair.

SEASONS OF PLAY

BY-LAW X Seasons

Because this item has such far reaching impact on all schools it will be turned over to the Executive Council. The Executive Council will be responsible for presenting a proposed schedule(s) **and season of play** for approval at the Annual General Meeting. **Seasons of play will include tryouts, practices, scheduled games, playoff, and all tournaments.**

1. In exceptional and unforeseen circumstances, the Executive council could extend a sport's season of play for regular season or playoffs by one week. Examples of exceptional circumstances could be, but are not limited to, snow storms, electrical black outs. Consideration would be given to the adjacent seasons of play.

****Note that all seasons of play should finish on the Sunday at the end of the season to allow for feeder tournaments****

JEWELLERY

BY-LAW XI All sports have inherent dangers and risks when being played by our student athletes. The CMLSAA believes that in order to mitigate the risks while playing sponsored CMLSAA events, jewellery should not be worn. We follow the prescribed guidelines of all the international governing bodies that apply to each specific sport. In the case of religious artifacts and jewellery, it is highly recommended that these items be removed during game time. This may require a discussion with parents to ensure they understand that this is a safety concern. In the rare case that the item cannot be removed, it **MUST** be taped down and secured under the athletes clothing and deemed by the official to be safe. If the official

deems the risk too high for the individual or others competing, the player may be prohibited from playing.

ALTERING BY-LAWS

BY-LAW XII These By-Laws may be altered by a 2/3 majority of the Voting Members present at an Annual General meeting.

Notice of Motion to alter or amend these By-Laws shall be given, in writing to the Secretary-Treasurer at least 30 days before the Annual General Meeting at which such motion is to be considered. The Secretary-treasurer must advise all members at least one week before the Annual General Meeting at which such change is to be considered.

Appendix I

RECOMMENDATION FOR RESOLVING DISPUTES BETWEEN COACHES

Should conflict occur:

Step No. 1: The teachers involved agree to avoid a serious confrontation at the time of the contest - particularly if coaches, students, parents, or other members of the public are present. (Disputes are rarely resolved by emotional or angry public discussions: protests should be dealt with following the conclusion of a contest). The teachers/coaches involved in a dispute should meet privately following the contest and seek to come to a resolution. In the event a volunteer coach is involved the teacher designate must intervene in place of the volunteer coach. The teacher designate must excuse the volunteer coach from the situation.

If they are unable to arrive at a mutually acceptable solution:

Step No. 2: The disputants will advise their respective principals of their concern *who will facilitate a resolution, Principals may request the President support this process.*

Appendix II

Member Schools

revised May, 2023

**Member schools are listed below with their team names and team colors. Member schools must adhere to these team names and colors. Schools purchasing new uniforms must respect their school colors listed below.

Schools Not Affiliated to a Single Area

<u>School</u>	<u>Grades</u>	<u>Color</u>	<u>Name</u>
CBE Learn	6-9	Cerulean Blu, Black, Dark Grey	Osprey

Area 1

<u>School</u>	<u>Grades</u>	<u>Color</u>	<u>Name</u>
Arbour Lake	5 – 9	Navy Blue, Kelly Green	Coyotes
F.E. Osborne	6 – 9	Black, Red, White	Eagles
H.D. Cartwright	7 – 9	Navy, Red	Cougars
Simon Fraser	5 – 9	Red, White, Gold, Black	Flames
Thomas B. Riley	6 – 9	Green, Gold, White, Black	Raiders
Tom Baines	6 – 9	Green, Black	Boas
Twelve Mile Coulee	5 – 9	Orange, Black, Charcoal	Titans
William D. Pratt	4 – 9	Alberta Sky Blue, Black, Gold, White	Mavericks

Area 2

<u>School</u>	<u>Grades</u>	<u>Color</u>	<u>Name</u>
Balmoral TLC	5 – 9	Red, Black	Tigers
Branton	6 – 9	Black, Green	Tigers
Captain Nichola Goddard	6 – 9	Purple, Gold	Phoenix
Colonel Irvine	5 – 9	Burgundy, Grey, White, Black	Roadrunners
Georges P. Vanier	7 – 9	Navy, Silver, White	Lynx
Senator Patrick Burns	6 – 9	Royal Blue, White	Broncos
Sir John A. MacDonald	7 – 9	Black, Gold	Mustangs
Sir John Franklin	5 – 9	Red, Black	Firebirds

Area 3

<u>School</u>	<u>Grades</u>	<u>Color</u>	<u>Name</u>
Alice Jamieson/Stamley Jones	4 – 9	Navy Blue, Maroon	Falcons
Colonel Macleod	5 – 9	Yellow, Black, White, Gold	Cougars
Dr. Gladys M. Egbert	6 – 9	White, Red, Black	Elks
Ernest Morrow	6 – 9	Sky and Navy Blue, Grey	Mustangs
Riverside	K – 9	Blue, White, Yellow	Lions
Ian Bazalgette	7 – 9	Black, Yellow, White	Bombers
Nose Creek	6 – 9	Black, Red, Silver, White	Kodiaks
Rosedale	K – 9	Maroon, Grey	Thunderbirds
Valley Creek	4 – 9	Royal Blue, Silver	Chargers

Area 4

<u>School</u>	<u>Grades</u>	<u>Color</u>	<u>Name</u>
Annie Gale	6 – 9	Grey, Burgundy, White	Grizzlies
Bob Edwards	6 – 9	Purple, Black, Silver, White	Eagles
Clarence Sansom	7 – 9	Navy, Orange, White	Scorpions
Crossing Park	K – 9	Black & Yellow	Cobras
Dr. Gordon Higgins	7 – 9	Caroline Blue, Navy, White	Hawks
Peter Loughheed	5 – 8	Orange, Grey	Thunder
Prairie Sky	K-9	Blue Gold, Cream	Prairie Sky Stars
Sir Wilfrid Laurier	6 – 9	Royal Blue, White, Silver	Lightning
Ted Harrison	5 – 9	Red, Blue	Timberwolves
Terry Fox	7 – 9	Teal, Navy Blue	Trackers

Area 5

<u>School</u>	<u>Grades</u>	<u>Color</u>	<u>Name</u>
Dr. George Stanley	4 – 9	Red, White, Black	67s
Dr. Martha Cohen	5 – 9	Orange, Navy, White, Grey	Chimeras
Fairview	4 – 9	Navy Blue, Silver	Eagles
Lakeshore	5-9	Green, Blue, White	Bears
McKenzie Highlands	4 – 9	Lime Green, Grey, Navy	Legends
Midsun	7 – 9	Navy, Gold	Lakers
Mountain Park	5 – 9	Black, Silver, White	Wolverines
R.T. Alderman	5 – 9	Royal Blue, Royal Purple, Black	Ravens
Samuel W. Shaw	5 – 9	Black, Red, White, Grey	Storm
Willow Park	5 – 9	Royal Blue, yellow, White	Wild
Wilma Hansen	7 – 9	Grey, Royal Blue, White, Gold	Hawks

Area 6

<u>School</u>	<u>Grades</u>	<u>Color</u>	<u>Name</u>
A.E. Cross	7 – 9	Black, Royal Blue, Orange	Colts
David Thompson	5 – 9	Red, White, Black	Tigers
Harold Panabaker	7 – 9	Burgundy, Silver, Grey	Panthers
John Ware	7 – 9	Navy, White	Longhorns
Louis Riel	K – 9	Navy, White	Bisons
Marshall Springs	4 – 8	Blue, Orange, White, Grey	River Wolves
Nickle	5 – 9	Forest Green, Grey, Black	Wildcats
Robert Warren	6 – 9	Red, Black	Warriors
Sherwood	4 – 9	Gold, Green, White	Archers
Woodman	5 – 9	Red, White, Black	Wolves

Area 7

<u>School</u>	<u>Grades</u>	<u>Color</u>	<u>Name</u>
Bishop Pinkham	7 – 9	Royal Blue, White	Panthers
Elboya	K – 9	Red, White, Black	Falcons
Glamorgan	K – 9	Teal, Gold Black	Grizzlies
Griffith Woods	K – 9	Blue, Silver, Grey	Grey Wolves
Mount Royal	7 – 9	Black, Gold, White	Lions
Queen Elizabeth	7 – 9	Black, Gold, White	Knights
Rideau Park	K – 9	Forest Green, Gold	Rams
Vincent Massey	7 – 9	Navy Blue, White, Red	Monarchs
West Ridge	5 – 9	Deep Purple, Columbia Blue, Black, Silver	Raptors