



William D. Pratt School Council Meeting Minutes

January 15, 2025

** indicates items for which a written document/report will be attached, provided or linked to*

1. **Guest Speaker: Carlotta Carr**, Grade 8 Learning Leader – Ms. Carr gave an update on the Indigo “Love of Reading” fundraiser which was a huge success! A little over \$3,700 was raised, in addition to 36 new books donated to the Learning Commons. The funds were used to order new books, which should be arriving soon! Ms. Carr also expressed appreciation for funds to purchase new calculators and microscopes which the students are using.

2. **Call to order** at 6:42 p.m. by Muhammad A. Quorum verified.

- Members in attendance: Lindsay B, Kate C, Becky P, Tammy S, Lissa S, Niki R, Muhammad A, Alison C, Patrick C (online), Lindsay P (online), Foluso (online), Linda (online), Yousaf F (online).
- Admin: Janice Luchenski, Alena Black, Peter Rowe, Carlotta Carr (online).

3. Review

- Agenda –Add ASCA Workshop under Council Executive
- Approval of Minutes from Previous Meetings – Niki motioned for approval. Becky seconded the motion. Motion carried.

4. Reports

- **Principal**
 - Thank you for Adopt-a-Family support – many families were supported, including three through the Make-a-Wish Foundation
 - Thank you for volunteer support on at recent events (Hot Dog Day, Winter Concert Bake Sale) and today’s Fun Lunch
 - Upcoming events:
 - Jan 16 Gr 9 Diefenbaker Tour (daytime) & Diefenbaker Open House (6pm)
 - Jan 17 Branton Presentation for Late French Immersion (Students)
 - Jan 27 Gr 9 Thirsk Tour (daytime) & Thirsk Open House (6pm)
 - Jan 27 Student Well-Being Symposium (invitation only)
 - Jan 27 Report Cards Available Through Powerschool (8am)
 - Jan 27 Term 1 Ends
 - Jan 28 Term 2 Begins
 - Jan 31 Professional Development (PD) Day - No School for Students
 - Looking forward to Grade 9 students to experience upcoming high school tours – helps ease anxiety. We will invite Thirsk principal to our next meeting. There will also be a virtual open house for families attending Thirsk on Feb. 11.



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- Working on PATs which begin at the end of May – will be all online; may have to make some minor adjustments to Grade 6 lunch on testing days to accommodate sharing technology with the grade 9s. Admin asked Council if they could consider offering snacks for children on testing days. Council supports; Admin will survey teachers to see what is preferred (i.e. gift cards vs. purchasing specific snacks)
- Calgary Bridge Program for Youth lunch program returns next week
- Shared several staffing updates affecting 5/1-5/2, 9/5-9/6, PE for Grade 6 and 9, as well as Foods. Watch for an update for families explaining in detail.
- Comps: CTF next start is Jan 28; due to increases in some classes (grade 9 nearing 200), adding an art class, and a second Grade 9 leadership class. Grade 8 is adding a robotics class. Grade 7 will be inviting students to make some shifts in their comps to even things out.
- Student Action Symposium – Eight students from WDP (six from Grade 9 and two from Grade 8) will be attending a full-day symposium at MRU. One key area for improvement they have identified is creating a kinder and more welcoming atmosphere in the hallways. As part of the symposium, students will explore potential solutions and provide recommendations on how to enhance the hallway environment
- Work continues on the School Development Plan, continuing to work on; Leadership classes play an important role (i.e. upcoming kindness week initiative)
- Grade 9 vaccinations take place on Feb. 12
- Upcoming music events in March which will be communicated soon
- Open House scheduled for May 1 – incoming grade 5's welcomed
- Projections for next year coming in February
- Thank you for all the funding supports!

● **Treasurer**

- Financial statements and current account balances: Tammy shared the projected balance after upcoming anticipated activities is just under \$20,000.
- No significant changes since last month. Have raised \$6,000 from Fun Lunches so far. Breakfast Club spending below projected (good job, Becky!).
- Detailed financials are attached.

● **Special Events**

- Report on school events:
 - Focusing on Fun Lunches currently – will be building out the calendar for the remainder of the school year
 - May have a spring food-truck related fundraiser – perhaps May 1 in conjunction with the open house (perhaps park at RROCA)



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- Colour Run will need additional volunteer support as we've lost some key volunteers over the years; would be great to engage families of younger students so they can help for multiple years
- Grade 9 Farewell upcoming
- Upcoming events
 - Jan 15: Subway Fun Lunch
 - Jan 29: Tim Hortons Fun Snack
- **Volunteer Coordinator**
 - Niki shared lots of upcoming opportunities
 - Servery (select volleyball games, tournaments) will continue to be a need; Costco and Walmart runners
 - Staff Appreciation March 19
 - Grade 9 Farewell lots of volunteers will be needed; all grades welcomed to help
- 5. **Council Executive**
 - ASCA Workshop: The Board of Trustees is pleased to offer all CBE school councils the opportunity to participate in a comprehensive 90-minute online Alberta School Councils Association workshop on Monday, Feb. 24, 2025 from 7:00 – 8:30 p.m. The workshop is open to one executive member from each school council. Please let Muhammad know if you're able to attend.
 - CBE Connections – *no report*
- 6. **Standing Business**
 - Breakfast Program
 - Becky proposed reallocating unspent funds from the Breakfast Program to purchase Walmart gift cards, allowing the school to take over shopping and fully manage the program. So far, \$1,674.94 has been unspent from the first four months, with an additional ~\$200 remaining from January (final total to be confirmed by Treasurer). If approved, Walmart gift cards would be purchased through FlipGive, enabling online orders and direct delivery to the school.
 - A motion was made to allocate \$2,000 in Walmart gift cards (purchased through FlipGive) for the Breakfast Program. Motion by Niki; Seconded by: Kate; Motion Carried



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- Additionally, Mad Rose may donate \$1,000 toward the program, which would likely help sustain it until the end of the school year.

7. New Business

- Received confirmation of a \$500 grant through the AB School Council Engagement program. Planning should begin now to determine how best to use the funds over the next 4–5 months. Funds could potentially be used to replenishing informational cards in English, as inventory has been depleted. We want to ensure new cards are available well before the May 1 Open House. Thank you also to Lindsay Paul for initiating the cards, which have received positive feedback from other schools interested in using them.
- World Map – Motion to allocate up to \$300 to purchase needed items, display, etc. Niki motioned, Becky second. Motion passed
- Kindness Week – Motion to allocate up to \$500 for supplies and gift cards to the Leadership students planning activities. Niki motioned, Becky second. Motion passed

8. Next meeting of WDP School Council – February 19, 2025

- Adjourned at 7:36 p.m.

William D Pratt School Council
Statement of Cash Flows by School Year
September 1, 2024 - August 31, 2025
As at January 15th, 2025

Balance - September 1, 2024 **\$ 19,854.70**

Net inflows from EVENTS:

Fun Lunch		\$ 7,572.04
Revenue	\$ 23,087.61	
Expenses		
Vendor cost	\$ 10,781.41	
Misc Expenses	\$ 3,796.78	
Pay Pal Fees	\$ 937.38	
	\$ 15,515.57	\$ 7,572.04

Halloween / Winter Dance		\$ (421.45)
Revenue	\$ -	
Expenses		
Equipment Rental + Prizes	\$ 421.45	
Pay Pal Fees		
	\$ 421.45	\$ (421.45)

Servery / Drama / Sports		\$ 2,076.06
Revenue	\$ 6,052.65	
Expenses		
Food	\$ 3,885.98	
Square Fees	\$ 90.61	
	\$ 3,976.59	\$ 2,076.06

School Discretionary Emergency Fund		\$ 835.00
Other Revenue	\$ 835.00	
Expenses		
Other Expenses	\$ -	
	\$ -	\$ 835.00

\$ 10,061.65

Outflows:

Staff Appreciation	\$ 184.25	
School items *	\$ 4,775.04	
School Council Meeting Expenses	\$ -	
Insurance	\$ -	
Photocopying	\$ -	
Bank Fees	\$ 208.95	
Emergency Fund	\$ -	
Other	\$ -	\$ 5,168.24

Current year net inflows (outflows) **\$ 24,748.11**

Anticipated activity:

Volunteer Incentives / Appreciation	\$	500.00	
Upcoming Fun Lunch Expenses	\$	1,185.17	
Breakfast Program - January	\$	1,000.00	
Halloween Prizes	\$	78.55	
Grade 5 Howl Back at Hunger Prizes	\$	200.00	
World Map	\$	250.00	
Spirit Week - Leadership	\$	500.00	
Staff Appreciation	\$	315.75	
School Council Meeting Expenses	\$	100.00	
Photocopying	\$	100.00	
Bank Fees	\$	(148.95)	
Grade 9	\$	500.00	
Emergency Fund	\$	500.00	
			\$ 5,080.52

Anticipated Bank Balance**\$ 19,667.59**

* Terry Fox Run Expenses	108.69
* Grade 5 / 6 - June 2024 - Inside Out 2 Movie Field Trip	1,000.00
* Dollarama - Ziploc bags	34.65
* Breakfast Program - September	763.49
* Breakfast Program - October	558.52
* Breakfast Program - November	569.31
* Breakfast Program - December	433.74
* 500 Reflectors	1,268.33
* Immunizations	25.18
* Snack Bags for Ice	13.13