



William D. Pratt School Council Meeting Minutes

May 20, 2026

1. **Call to order** at 7:51 p.m. by Muhammad A - Quorum verified
 - **Members** in attendance: Tammy S, Kate C, Lissa S, Becky P, Juliet N, Laura O, Jenny Regal (trustee), Muhammad A, Carole W, Glenda P.
 - **Administration** in attendance: Janice Richardson, Alena Black, Sasha Gardiner-Hadford
2. **Review**
 - **Agenda** – Kate C motioned for approval. Becky P. seconded; motion carried.
 - **Approval of Minutes from Previous Meetings** – Kate C motioned for approval. Becky P. seconded; motion carried.
3. **Reports**
 - **Principal**
 - **PATs** – Teachers and administrators are preparing for these
 - **Field Trips** – Astrodome is coming to the school for grade 9, River Watch for grade 8, Grade 9 Farewell at Calaway Park, Grade 8 leadership class is having a “fun day” from the Food Bank Challenge
 - **Upcoming events**
 - May 21 Gr9 PAT ELA Part A (9am to 1pm)
 - May 25 Gr6 PAT ELAL Part A (9am to 1pm)
 - May 27&28 Astrodome (Gr9)
 - May 28 Spring Concert (Gr6, Gr8 Band)
 - June 2 Track & Field Day
 - June 3 Fun Lunch: Red Swan
 - June 4 Gr6 PAT: ELAL Part B
 - June 8 & 9 River Watch (Gr8)
 - June 9 Gr9 PAT: ELA Part B
 - June 10 School Council Meeting (6pm to 8pm)
 - June 11 Vaccines (Gr6)
 - June 12 Gr6 PAT: Science
 - **Treasurer**
 - Financial Report – Tammy reported that the current balance is \$30,862.80. After accounting for existing commitments, the anticipated year-end balance is \$17,946.12. Detailed financial statements are attached.



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- **Special Events**

- Pancake Breakfast was a success with estimated number of attendees around 1000.
- Upcoming events:
 - June 19: Colour Run – planning continues and advertising for the run is ongoing. Deadline for orders in midnight May 24.

- **Volunteer Coordinator**

- Lots of opportunities to help! Sign-up sheets currently available for the Colour Run

5. Council Executive

- **Community of School Councils (COSC)** Meeting dates on June 10
- **CBE Connections** <https://cbe.ab.ca/get-involved/school-councils/cbe-connections/Pages/default.aspx>

6. Standing Business

- None presented

7. New Business

- **Funding request(s):**
 - None at this time.
- **Role Vacancies**
 - Secretary position will be vacant following the June 2026 meeting
 - Treasurer position is also vacant for 2026/27, however Tammy will support the incoming position with training as needed.

8. Next meeting of WDP School Council – June 10, 2026

- Meeting adjourned at 8:45 p.m.

William D Pratt School Council
Statement of Cash Flows by School Year
September 1, 2025 - August 31, 2026
As at May 20th, 2026

Balance - September 1, 2025 **\$ 20,218.23**

Net inflows from EVENTS:

Fun Lunch		\$ 9,673.35
Revenue	\$ 36,537.90	
Expenses		
Vendor cost	\$ 22,241.88	
Misc Expenses	\$ 3,314.37	
Pay Pal Fees	\$ 1,308.30	
	\$ 26,864.55	\$ 9,673.35

Servery / Drama / Sports		\$ 771.92
Revenue	\$ 1,476.00	
Expenses		
Food	\$ 685.01	
Square Fees	\$ 19.07	
	\$ 704.08	\$ 771.92

Color Run		\$ 3,500.92
Revenue	\$ 9,237.53	
Expenses		
Expenses	\$ 5,426.55	
Pay Pal Fees	\$ 310.06	
	\$ 5,736.61	\$ 3,500.92

School Discretionary Emergency Fund		\$ 555.00
Other Revenue	\$ 555.00	
Expenses		
Other Expenses	\$ -	
	\$ -	\$ 555.00

\$ 14,526.54

Outflows:

Staff Appreciation	\$ 875.63	
School items *	\$ 2,989.58	
School Council Meeting Expenses	\$ 16.77	
Insurance	\$ -	
Photocopying	\$ -	
Bank Fees	\$ -	
Emergency Fund	\$ -	
Other	\$ -	
		\$ 3,881.97

Current year net inflows (outflows) **\$ 30,862.80**

Anticipated activity:

Volunteer Incentives / Appreciation	\$	500.00
Upcoming Fun Lunch Expenses	\$	2,587.10
Office Wish List Items	\$	163.31
Halloween Spirit Items - change to Winter	\$	298.66
Pancake Breakfast		
Paper + Photocopying	\$	6,000.00
Colour Run Buffer	\$	2,000.00
Staff Appreciation	\$	124.37
School Council Meeting Expenses	\$	83.23
Photocopying	\$	100.00
Bank Fees	\$	60.00
Grade 9	\$	500.00
Emergency Fund	\$	500.00
	\$	12,916.67

Anticipated Bank Balance**\$ 17,946.12**

* Terry Fox Supplies - Markers + Popsicle Sticks	55.63
* Office Wish List - Air Freshners + Snack Bags	25.20
* Welcome Back Table + Grade 5 Door - Tim Hortons	119.18
* Terry Fox Run Popsicles	57.26
* Candy Canes for Students	88.62
* Suckers for Grade 9 Immunizations	25.18
* Office Wish List - Always Teen Pads	51.72
* Dry Erase Markers	157.47
* Paul Davis Presentations - Thursday, February 19th	1,390.00
* Canada & Alberta Flags	96.52
* Office Wish List -	13.59
* Grade 5/6 Journals	461.89
* Pancake Breakfast - Tables & Chairs Rental	-
* TimBits for Stampede Breakfast	199.80
* Spirit Celebration - May 6th Pizza, etc	201.34
* Office Wish List - Scotties Tissues	46.18