W.D. Pratt Fundraising Society Meeting

AGM Meeting Agenda

May 20, 2026

6:00 pm

In Person & online via Microsoft Teams

1. Call to order
2. Approval of agenda *(motion)*
3. Approval of minutes from 2025 AGM *(motion)*
4. Reports
   a. Chair/Co-Chair - Year In Review

   b. Treasurer
      i. Financial Statements
         + Motion to approve
      ii. Bank account balances – General & Casino
      iii. Selection of Auditors –
         + Motion to approve
5. Confirmation of Acts of Officers *(motion)*
6. Election of Officers
   Chair - *Kate Colvin letting her name stand*
   Co-Chair - Nominations open
   Treasurer - *Laura Olson letting her name stand*
   Secretary - *Lissa Samantaraya-Shivji letting her name stand*
   Casino Chair - *Terri Jo Kellock letting her name stand*
7. Close-out & Adjournment *(motion)*

W.D. Pratt Fundraising Society

Meeting MINUTES – 2025 AGM

May 21, 2025

1. **Meeting called to order** –
   The meeting was called to order by Kate C. virtually via Microsoft Teams and in person at 6:32 pm
   Quorum = Achieved

2. **Approve Agenda** – ***MOTION*** raised by Lindsay P. to approve the agenda for the 2025 AGM. Seconded by Lindsay B. No Objections; Motion Carried.

3. **Approve 2024 AGM minutes** – ***MOTION*** raised by Becky P. to approve minutes from 2024. Seconded by Niki R. No Objections; Motion Carried.

4. **Reports**:
   a. **Chair/Co- Chair:**
      i. **Year in Review –** Kate C reported on the success of 2024 fundraising events and the casino, in addition to ongoing fundraisers (Cobs, Mabel's Labels, FlipGive).
      ii. **Fundraising Society Roles** - All positions have nominees who wish to stand for another term or join the Fundraising Society. All positions to be voted on:
         Chair - Kate Colvin letting her name stand
         Co-Chair - Becky Petrakos letting her name stand
         Treasurer - Laura Olsen letting her name stand
         Secretary - Lissa Samantaraya-Shivji letting her name stand
         Casino Chair - Alison Colville letting her name stand

   b. **Treasurer**:
      i. **Financial statements**: Deferred to September 2025 after year end and audit has taken place
      ii. **Bank account balances**
         - General: Available balance to spend is $6,393.80
         - Casino: Available balance to spend is $93,540.49
      iii. **Selection of Auditors** - Ann S. will recruit 2 auditors to review year end financial statements. Tabled until next meeting.

5. **Confirmation of Acts of Officers - *MOTION*** raised by Kate C, to approve and ratify that all activities and

completed work that was done this year by the Fundraising Society, was for the sole purpose of the school. Motion seconded by Niki R. No objections, Motion carried***.***

6. **Election of Officers** - All nominations were Motioned by Kate C. and unanimously approved as follows:

    Chair - Kate Colvin - Elected
    Co-Chair - Becky Petrakos - Elected
    Treasurer - Laura Olsen - Elected
    Secretary - Lissa Samantaraya-Shivji - Elected
    Casino Chair - Alison Colville - Elected

7. **Close-out & Adjournment** -
    Kate C thanked all parents and school admin for their support this year
    Meeting adjourned at 6:39 pm.

Members in Attendance: Kate C, Niki R, Lissa S, Becky P, Lindsay B, Lindsay P, Muhammad A, Tammy S, Linda L (online), Sorel T (online).

Admin: Janice Luchenski, Peter Rowe, Alena Black.

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